

Relic Digital Preservation

relicdigitalpreservation.com

Standard Photos

Applies to loose, clean, reasonably organized, scan-ready photos

Service & Quantity	Rate
Standard Photos: first 100 photos	\$0.60 each
Standard Photos: 101–500 photos	\$0.55 each
Standard Photos: 501–1,000 photos	\$0.50 each
Standard Photos: 1,001+ photos	\$0.45 each

For the lowest cost, please remove photos from albums and frames.

Standard Photos pricing is progressive: each rate applies only to photos within that quantity tier.

Meaningful photo back sides are automatically included at no additional charge.

Photo file format is .JPG with 600 dpi (dots per inch) standard resolution.

Specialty Photos

Applies to Polaroids, small and/or delicate items, and other materials requiring individual placement

Service & Quantity	Rate
Specialty Photos: any quantity	\$1.25 each

Meaningful photo back sides are billed as separate scans.

Client can choose to include All non-blank backs, All meaningful backs, or No backs.

Photo file format is .JPG with 600 dpi (dots per inch) standard resolution.

Custom Care

Custom Care is hourly labor added to Standard and/or Specialty Print charges when materials require extra preparation.

Service	Rate
Custom Care	\$30 per hour

Billed in 15-minute increments

Ordinary handling and preparation inherent in scanning is not considered (or charged as) Custom Care.

Substantial or unusual work will be discussed before proceeding.

Examples of Custom Care include:

- Removing photos from albums and/or frames
- Significant sorting or organization of photos
- Adhesive or mounting issues
- Proper return of photos into albums and/or frames

Analog Video Conversion

Standard conversion includes a client-ready digital video file from a normally playable cassette.

Service & Quantity	Rate
VHS: any quantity, any duration	\$30.00 per cassette
VHS-C: any quantity, any duration	\$30.00 per cassette

Cleaning, simple repair, troubleshooting, or unusual preparation is billed as Custom Care Handling at an additional \$30 per hour (see above).

Video file format is .MP4 with H.264 video and AAC audio codecs

Video capture maintains the original 4:3 aspect ratio. Client may instead request 16:9 aspect ratio.

Storage Media

Your new digital photo and video files will be transferred to you on a Flash Drive or External Hard Disk Drive.

Product	Rate
Client-supplied storage media	No charge
Lexar flash drive – 64 GB (D400, USB 3.2 Type-A and Type-C dual interface)	\$20.00

Applicable sales tax will be added to physical merchandise.

Terms & Notes

Final photo charges are based on physical photos digitized, not the total number of files created.

Estimated quantities at intake may differ from final quantities established during processing.

Original grouping and organization will be preserved as closely as practical.

Aged, damaged, mold-affected, brittle, or compromised media is handled on a best-effort basis for digitization.

Applicable sales tax, when required, will be added separately to taxable physical items.

Relic will not intentionally undertake substantial work beyond the agreed scope without client authorization.

Prohibited Content

Relic will not knowingly accept or process photographs, video, or other media depicting apparent criminal activity, abuse, exploitation, or unlawful violence. If such material is discovered during processing, Relic may immediately suspend work and decline to process or return digital copies of the affected material. Relic reserves the right to contact law enforcement or other appropriate authorities when required by law or when reasonably necessary to address an immediate threat to the safety of any person.

Legal Reporting

Relic will comply with applicable reporting requirements and may preserve or provide relevant materials or information when required by law or lawful process.